

AL-WFL Board of Higher Education & Campus Ministry  
Auburn Wesley Foundation, Auburn, AL  
October 13, 2016  
10:00 am

1. Introductions & Glory Sightings
  - Members Present – **Scott Hohn, Kay Whaley, Levi Gardner, Frank Moore, Misty Barrett, David Goolsby, Jenni Hendrix, Bill Hamilton, Rob Thomas, Bessie Hamilton**
  - Members Present via Phone – **Stuart Worth**
2. Approval of minutes from 7-21-16 meeting
  - Amend Jenni Hendrix to the new Treasurer as well.
  - 1<sup>st</sup>- Bill; 2<sup>nd</sup>- Misty; Approval- Unanimous
3. Budget for 2018
  - Handout given from Scott Hohn, President with the following information:
    - 2015 Budget- \$530,319 apportioned; \$469,983 received (88.62%)
    - 2016 Budget- \$530,350 apportioned and allocated at:
      - ASU – 10.93%; Auburn- 26,84%; Troy – 14.78%; Tuskegee- 11.59%; USA- 15.75%; UWA- 8.88%; UWF- 11.21%;
    - 2017 Budget- \$550,350 budgeted
  - We need to ask for 2018's pie- To ask for a 4% increase \$572,364, rational for one going full time, a second one going full time with a raise (UWA, and a feasibility study for AUM).
  - Motion- Bill Hamilton; 2<sup>nd</sup>- Frank Moore, Approved unanimously

Budget for 2017

- There was a discussion about how we can better prepare our local Wesley Foundation Boards and help them generate more of their own income
  - What is Sheila's role in the Conference- slanted towards empowering and supporting the campus ministries and the students.
  - Options include training board chairs, ministers, brining someone from the General Board, bringing in someone from North Alabama, etc.
- Background and discussion on how percentages have come to be what they are and discussion:
  - The salary of campus ministers were given to CFA and they were given priority status so that at least salaries for Campus Minsters would be paid; the rational was that after that was accomplished then the remaining funds would be distributed according to the percentages that were given for the ministries. This was to stabilize the ministries and make sure our ministers were getting paid in the unstable economy.
  - The sheet given at the meeting reflects the actual numbers given out, not the budgeted numbers.
  - What was the parameters of the actual numbers? Factors- history, building v. no building, number of students attending, etc.

- At the 9-11-14 Meeting the allocations were as follows (the ideal numbers, not what was actually given) ASU- 7.55%; AU- 32.3%; TU- 16.65%; Tuskegee- 9.09%; USA- 16.65%; UWA- 9.56%; UWF- 8.2%;
- As we fix the apportionment numbers/percentages for 2017 we need to see what the Campus Ministers are currently making. We want to preserve our preferred status so that our Campus Ministers are being paid.
- For the record, we are using the Feb. 2016 reports, from the 2015 academic year, to set the 2017 disbursement of the pie.
- Our board is responsible for deciding how much (percentages) each Wesley Foundation receives from the funds that we receive. Although, Frank Dunnewind distributes this for us. Currently we do not distribute funds based strictly upon the percentages. First, we make sure that Campus Minister Salaries are met, and then we distribute the remaining funds based on the percentages decided on.
- Scott needs to go and ask what the salary numbers were, and what the preferred status numbers are. Then we can make future adjustments about the pie chart. So we will stay with what the numbers are, and then adjust at next meeting after we have the numbers.
- Tabled the need for a committee to meet about the 2017 pie, until the numbers are in from 2016 (Feb. 17). We will, via email, decide where to go from here.
- Sub-committee will consist of Bill, Kay, Scott, (David and Stuart to be BCC) Jenni requested to be in the loop.
- We are going to tell Frank to use the 2015 percentages for 2016. We are also going to request the salary numbers (which we are using to get the preferred status) and compare those to the current salaries. Then we will also find out the set percentages.
- Motion: To use the previously approved percentages from the 2015 fiscal year as the 2017 Budget Allocations for campus ministries.
- 1<sup>st</sup>- Frank; 2<sup>nd</sup>-Bill; Approved- Unanimously;

#### 4. Financial reviews and audits of Wesley Foundations

- A report was given by Scott with the current wording and the proposed wording.
- He then presented an recommendation combining parts iii and iv
- Conversation/Clarification
  1. The mid-year report is a simple form not in-depth like the end of year report; it shouldn't involve any more information than each Wesley should already be reporting to their own boards monthly/quarterly.
  2. There are different requirements for Wesley Foundations that are over and under the \$250,000 mark
  3. We are not going to pay for financial reviews and so removed the language saying that the BHECM would pay.
- Amendment, remove language of audit, pending review and revisions by Jody
- Motion- Bill; 2<sup>nd</sup>- Misty; Approval- Unanimous

#### 5. Other items?

- What to do about AUM?
  - Scott and Misty to meet with Bessie & the AUM Study Committee (if necessary) after the meeting at the Source on Nov. 29<sup>th</sup>

- Bessie reported that The Source has 25 active students, 75+ attending/participating. She also expressed confusion and frustration about the stall in the process and the lack of clear communication about what was supposed to be happening.
- The board resolved to have a separate meeting to address the Source. There will be a 2-part meeting. The first part will be between the board members and the board members for the Source where they will share who they are, what they have done and what they plan to do . Then the board meet separately to discuss and look into granting status. David will ask Sheila to look through the files to see if there is any information about the process and criteria on how to start a Wesley Foundation. Stuart and others will also look into the previously used criteria that was required for other Wesley Foundations to move from part-time to full-time to fill in the gaps. Bessie is going to forward all of the questions she answered to Scott, who will then send out those questions and answers to the board. The board is asked to review those documents and then send any questions to Scott, so that he may send them to Bessie so that they may be able to address those concerns at the Nov. 29<sup>th</sup> meeting.
- **Motion to approve giving \$2k from the Talent Fund Trust to the Source for ministry, contingent on the receiving of a grant proposal within 2 weeks of today. 1<sup>st</sup>- David; 2<sup>nd</sup> – Kay; Approval- Unanimous;**
- Tuesday, Nov. 29<sup>th</sup>, in Montgomery 2:00pm; 7070 University Ct, Auburn (Taylor Road Head Start, behind the new Jack's, near daycare).
- Note- Bessie submitted a grant proposal and the conclusion of the meeting.\*\*

6. Next Meetings – February 16, 2017 at USA Wesley Foundation, 5835 Old Shell Rd., Mobile, AL; Tuesday, Nov. 29 at the Source,

#### 7. Action Items

##### Auburn-Montgomery

- Meeting
- Bill & Stuart- what did they learn from their move of part-time to full-time
- David- GBHECM and see if they have any time line or instructions about how to begin a new WF
- Scott- Will send out answers to Feasibility Study, submit questions to Scott who will forward to Bessie;
- Bessie- forward questions from Rob, and from the Discipline
- Jenni – Amend minutes from last meeting and send to Conference office

##### 2018 Budget

Scott- tell Frank what we are going to do; requesting a 4% increase in the 2018 budget

##### 2017 Budget Allocations

Scott- ask for what salaries are in the calculation

##### Long-Term Goals

Setting up better ways to educate our local boards at Wesley Foundations

Looking into how our boards can generate more of their own income