

Certified Lay Minister Certification Process Checklist

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone/s: _____

E-mail: _____

Church Membership: _____

Charge Conference: _____

District/Sub District: _____ Annual Conference: _____

Training status: Certified Lay Servant? _____ Yes _____ No

(If no, what qualifications?) _____

Certification—¶271.2, 2012 BOD

_____ Been recommended by pastor and by vote of Church Council or Charge Conference where church membership is held

_____ Demonstrated appreciation of UM history, doctrine, polity, worship and liturgy through service in his/her local church

_____ Certified as a Lay Servant or completed equivalent training as defined by this district or annual conference

_____ Completed Modules 1-4 for Certified Lay Ministry or their equivalent as required by this annual conference

_____ Completed courses relevant to his/her assignment

_____ Completed appropriate screening and assessment as required by this district or annual conference

_____ Recommended by District Superintendent

_____ Completed written application to dCOM

_____ Appeared for review and approval of dCOM

Approved: _____ Yes _____ No

If no, state reason(s): _____

Other comments: _____

Date: _____ dCOM Chair: _____

_____ Assigned mentor

Mentor's contact info: _____

Recertification—¶271.3, 271.4, 2012 BOD (Required every 2 years)

_____ Ministry Review by church council or charge conference where membership is held (or if under assignment, where assigned)

_____ Satisfactory completion of approved continuing education event

_____ Recommended by district superintendent

Date: _____ dCOM Chair: _____