



UNITED METHODIST CHILDREN'S HOME

Position Announcement

Job Title: President/CEO

Location: Ministry Headquarters located in Montgomery, Alabama

The United Methodist Children's Home (UMCH), a ministry of the Alabama West Florida and North Alabama Methodist Conferences, is currently seeking a dynamic, articulate individual to guide and lead the continued growth and development of this not-for-profit agency that for more than a century has provided support and advocacy for children and their families throughout Alabama and the Panhandle of Florida. The President/CEO will work with Board Committees and Staff, and is responsible for the successful leadership, management and day-to-day operation of the Agency according to the mission, core values and strategic direction set by the Board of Directors. The position focuses on networking, fundraising, administrative management, public awareness, program development and administration, and advocacy. UMCH actively seeks diversity among its employees.

You may view our website at www.umch.net.

Personal Characteristics and Requirements:

- Commitment to the core values of the United Methodist Children's Home and the children and families we serve.
- Demonstrated success and comfort with resource development and the various aspects of public relations.
- Innovative ways to increase strengthen and diversify funding sources and raise the visibility of the Agency by establishing and nurturing collaborative working relationships.
- Innovative in interacting with children and their families and services to provide
- Demonstrated written and verbal communications skills in multiple formats including, but not limited to reporting, public speaking, social and business gatherings, grant writing and social media.
- Experience working collaboratively with a volunteer Board of Directors.
- Ability to foster a healthy organizational culture and encourage teamwork.
- Proficiency in computer use and an understanding of basic word processing and spreadsheet software.
- Strong interpersonal and leadership skills including the ability to inspire and motivate.
- Impeccable integrity and work ethic.
- Experience working with local, state and county programs in Alabama and/or Northwest Florida is a plus.

Qualifications:

Education: Bachelor's degree in social work, psychology, education, administration or related field from an accredited college or university required. Master's Degree preferred.

Experience: Minimum of five (5) years successful experience in the field of family and children's services or related field with progressively responsible duties in supervision and/or administration.

United Methodist Children's Home offers a competitive salary that is commensurate with experience and a benefit package that includes family health insurance (which includes dental and vision coverage), life, long term disability and accidental death insurance, 403(b) retirement plan with employer contributions, as well as paid time off.

An offer of employment is conditional based on a satisfactory background check that includes a check of: employment and personal references, nation-wide criminal history, driving record, Child Abuse & Neglect Registry (Alabama), Affidavit of Good Moral Character (Florida), letters of suitability from the Federal Bureau of Investigation (FBI), Alabama Bureau of Investigation (ABI) and Florida Department of Law Enforcement (FDLE), credit check and passing a pre-employment physical examination that includes a TB skin test and drug screen. Proof of education, professional licensure (if applicable) and proof of automobile insurance is required.

To apply, please submit a completed employment application (download from web site), resume and letter of interest, including salary requirements, to:

**President/CEO Position
P. O. Box 830
Selma, AL 36702-0830
www.umch.net**