

Alabama-West Florida Conference
The United Methodist Church

ANNUAL REPORT OF HONORABLY LOCATED CLERGY FOR 2011

Name: _____

Mailing Address: _____

Phone(s): Office _____ Home _____ Cell _____

Member of the _____ Charge Conference in the
_____ District of the _____ Annual Conference

Birthdate: _____

In what profession or line of work are you currently engaged? _____

Period covered by this report: _____, 2010, to _____, 2011
(ordinarily will be from one Charge Conference to the next)

Number of: Sermons preached _____ Communion services celebrated or assisted _____

Worship services led _____ Weddings performed or assisted _____

Baptisms performed _____ Funerals conducted or assisted _____

Please use the space below to write anything which you feel the Charge Conference and/or the
Conference Board of Ordained Ministry should know about you and your life in ministry:

File one (1) copy with Charge Conference to which you belong.

File one (1) copy with your pastor.

File one (1) copy with Rev. June Jernigan, Registrar, Alabama-West Florida Conference Board of
Ordained Ministry, 100 Interstate Park Dr., Suite 100, Montgomery, AL 36109

Alabama-West Florida Annual Conference

Board of Ordained Ministry

FOR PERSONS HONORABLY LOCATED

(Cf. ¶ 359, 2008 *Book of Discipline*)

As a clergy person who has been granted honorable location:

- You are expected to hold membership in a local United Methodist church (either inside or outside the bounds of the Alabama-West Florida Conference), and you will be a clergy member of that charge conference.
- You have all the privileges of membership in the local church, including the holding of office, except as expressly prohibited by the *Book of Discipline*.
- Although you are not a member of the annual conference, you are still an ordained minister of the church and as such are authorized to perform ministerial functions **only with the written permission of the pastor of the charge where you hold membership**. Your exercise of ministerial functions is not necessarily limited to the boundaries of the charge to which you belong, but must be carried out under the supervision and with the written permission of the pastor in charge.
- You are to make an annual report to your charge conference and to your pastor, and to forward a copy of that report annually to the Registrar of the Alabama-West Florida Conference Board of Ordained Ministry (June Jernigan), 100 Interstate Park Drive, Suite 100, Montgomery, AL 36109). Along with whatever else you wish to put in it, the report is to include an accounting of all marriages performed, baptisms administered, and funerals conducted. The registrar will provide you with a copy of the report form each year in the early fall. Failure to submit the report for two consecutive years may result in termination of clergy orders by the clergy session of the annual conference.
- You remain accountable to the church for your life and ministry. In the event that some complaint or charge is brought against you, the annual conference in which you hold charge conference membership (even if not the Alabama-West Florida Conference) has responsibility for dealing with the complaint/charge.
- You are entitled to request the annual conference to grant you the status of Honorable Location-Retired at such time as you deem appropriate. (You will not be returned to active status in order to move to Honorable Location-Retired.) Requests for that status shall be made in writing to the bishop, cabinet, and BOM registrar at least 90 days before the conference session. Retirement DOES NOT terminate your accountability to the annual conference.